Fact Sheet 2020

1. NOMINATION

The Home University must nominate its students through the form https://bit.ly/2HHi0yn.

Only nominated students by their home institutions will be contacted for the application process.

2. STUDENT’S APPLICATION

Only nominated students by their home institutions can apply.

Students should complete the on-line form https://bit.ly/2GzsAWV and send the following documents to exchanges@uexternado.edu.co.

- Official nomination letter from the Home University
- Original transcripts
- Copy of the student’s passport
- One photo (jpg) (Document type photo)
- Proof of the International Health Insurance
- Spanish level certificate

Externado’s International Exchange team will examine each application. In case of acceptance, we will send out an acceptance package for each student to the Home University via email.

3. ACADEMIC INFORMATION

Full course load per semester:

Except different rules from home universities, an exchange student has to take a full course load at the Universidad Externado, which it is equivalent to 18 credits per semester – around 6/8 subjects.

- 1 (one) academic credit = 48 hours of academic work (independent and class work).
- 1 (one) academic semester = 16 weeks
- 1 (one) academic year = 2 semesters

Election of courses:

Foreign students are authorized to select courses from others faculties, but they have to take at least 60% of credits in the faculty of registration. The exact number of courses or credits has to be determined by the home institution.

Before coming at Externado, students must pre-select their subjects.

4. LANGUAGE REQUIREMENTS

Spanish B1 according to the CEFR.

5. HEALTH INSURANCE

All exchange students are required to enroll in a comprehensive international health insurance.

IMPORTANT DATES

**Spring Semester: January - May**
Nomination Deadline: September 30
Application Deadline: October 15th

**Fall Semester: July - November**
Nomination Deadline: April 30
Application Deadline: May 15th

**UEXT grading system:**

The grades are on a scale of five (5.0), with 5.0 the highest grade and three (3.0) the minimum passing grade.

<table>
<thead>
<tr>
<th>UEXT grading scale</th>
<th>Grade Description</th>
<th>Average Scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.50 - 5.00</td>
<td>Excellent</td>
<td>90-100</td>
</tr>
<tr>
<td>4.00 - 4.49</td>
<td>Very good</td>
<td>80-89</td>
</tr>
<tr>
<td>3.50 - 3.99</td>
<td>Good</td>
<td>70-79</td>
</tr>
<tr>
<td>3.00 - 3.49</td>
<td>Average/ Sufficient</td>
<td>60-69</td>
</tr>
<tr>
<td>0.00 - 2.99</td>
<td>Fail/ Not Sufficient</td>
<td>0-59</td>
</tr>
</tbody>
</table>

Volunteer Program

International students have the opportunity to increase their socio-cultural knowledge and competences as a complement of their academic activities.

The students can receive academic credits for this activity. The number of credits will depend on the number of worked hours. The registration process starts at the beginning of each semester.

For more information, please visit the program website:
6. LIFE IN BOGOTÁ

Accommodation
Universidad Externado does not have on-campus accommodation. However, the University offers to international students a 3-night stay, expenses paid, in a hotel downtown while they search for housing.

Expenses
It is important to know that Bogotá is the third most expensive capital of Latin America. Depending on the needs, the average expenses per month could be around 500 $US / 750 $US.

<table>
<thead>
<tr>
<th>Some estimated expenditures</th>
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</thead>
<tbody>
<tr>
<td>Housing:</td>
</tr>
<tr>
<td>Apartments: from 200$US to 400$US/month</td>
</tr>
<tr>
<td>Food: 150$US/month</td>
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<tr>
<td>Lunch in a restaurant close to the University:</td>
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<tr>
<td>5$US (15000 Pesos COP)</td>
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<tr>
<td>Public Transport: 50$US/month</td>
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<tr>
<td>Externado Student Health Insurance:</td>
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<tr>
<td>25$US/semester</td>
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</table>

Orientation Week
International Student Orientation Week takes place one week prior to the beginning of each semester. During this week, the faculty organizes activities to help our visiting students to familiarize with the University, the city and the structure of the academic system at Externado. This time is also allocated for students to have a chance to look for housing options, a process that we support through a tour of the neighborhood and direct contact with students interested in hosting visiting students.

CONTACT INFORMATION
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VISA APPROVED